

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	9th October 2019		
1.	Attendees and apologies			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Farquhar (JF) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Lynne Davies (LD) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council Marc Read (MR) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council Diane Ware (DW) – Wiltshire Council		
	Apologies:	Councillor John Walsh (JW) – Wiltshire Council Councillor Vic Bussereau (VB) – Laverstock, Ford & Old Sarum Parish Council David Bradley (DB) – Salisbury City Council		

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2.	Notes of last meeting			
		<p>The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 4th July 2019.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=12525&Ver=4</p>		
3.	Financial Position			
		Current financial position - £7142.39 still unallocated.		
4.	Top 5 Priority Schemes			
a)	<p>Issue No: 6204</p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	<p>A meeting with the representatives of the Trail Riders Fellowship to discuss Traffic Regulation Order (TRO) options for Gradidge Lane has been arranged for the 24/10/19.</p> <p>Councillor Hocking has discussed the matter with Peter White (Enforcement Manager, Wiltshire Council) who suggested that signs indicating Gradidge Lane is under surveillance for fly tipping activities are erected at either end of the road. Such signs have proven to be a reasonably successful deterrent.</p> <p>To enable such signs to be erected new sign posts would need to be provided at either end of Gradidge Lane. The estimated cost of these works is £300.</p>	That the Area Board approves the allocation of £300 to allow this work to be undertaken.	PS

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b)	Footway outside of Prebendal House, Stratford Road, Salisbury.	<p>It is hoped that all legal issues concerning the land in front of Prebendal House will be fully resolved by November 2019. However, the current owners of Prebendal House have acknowledged that the land in front of Prebendal House is public highway and that Wiltshire Council have the right to be able to provide the desired footway.</p> <p>DW (Highways Principal Technical Officer, Wiltshire Council) has advised that the local Area Highway Offices were the leads on determining which footways were subject to maintenance works and that the issue should be discussed with the local Area Highway Engineer. In this instance that is GX, who has advised that he is prepared to put the construction of the footpath into the footway maintenance programme for 2020/2021 if the CATG agreed to fund the works to remove the existing foliage.</p> <p>A quote to remove the existing foliage in front of Prebendal House in advance of the construction of the new footpath has been obtained from Wessex Tree Care. The estimated cost of these works is £800.</p>	<p>That the Area Board approves the allocation of £800 to allow this work to be undertaken.</p> <p>The group expressed thanks to GX for agreeing to fund the provision of the footway.</p> <p>The group felt that the removal of the foliage should be undertaken as close as possible to the construction of the footpath and asked if a temporary footway surface could be provided if the foliage needed to be removed significantly in advance of the path being constructed. The provision of a temporary footway surface to be investigated.</p>	PS / GX
c)	Maintenance of Street Nameplates	<p><u>2018/2019 Works:</u> All works complete.</p> <p><u>2019/2020 Works:</u> Work has commenced on repainting street nameplates in Salisbury. To date 113 (of 144) street nameplates have been repainted. Works ongoing.</p> <p>A cost estimate for works to replace broken/missing signs has been prepared and submitted to the Salisbury Area Board for consideration. This matter is due to be considered in November 2019.</p>	That the Area Board notes the update.	PS / GX

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d)	Issue No: 7134 Provision of cycle route directional signage from Bishopdown to Old Sarum	The Southern Wiltshire CATG considered this issue at their meeting on the 25/09/19 and agreed (subject to ratification by the Southern Wiltshire Area Board) to allocate funding of £1,600 to cover the cost of providing the cycle signage in their community area. With the existing funding allocated by the Salisbury Area Board and that COGS have offered the provision of these signs has been funded. Detailed design work to be completed and works order issued.	That the Area Board notes the update.	PS
e)	Issue No: 7219 Large vehicles damaging the corner of Chequers House, New Street	Design work to be undertaken and works order issued in October 2019.	That the Area Board notes the update.	PS
5.	Other Priority schemes			
a)	Issue No: 6111 Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close	Works programmed to take place during week beginning 28/10/19.	That the Area Board notes the update.	PS
b)	Issue No: 7000 Request for the introduction of motorcycle parking barriers in Brown Street Car Park	Design work completed and works order issued to Ringway in September 2019. Works provisionally programmed to take place during week beginning 18/11/19.	That the Area Board notes the update.	PS

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c)	Issue No: 7070 Damage being caused to Milford Mill Bridge by HGVs using Milford Mill Road	Local residents are pursuing the introduction of a Community Lorry Watch Scheme to address issues of vehicles contravening the existing 7.5t weight limit restriction covering Milford Mill Road and damaging the listed bridge. The cost of supplying and erecting signs indicating a lorry watch scheme operates in the area is £65 per sign, on the basis that they can be erected on existing items of street furniture. A minimum of four signs would be required, two at each end of Milford Mill Road.	That the Area Board approves the allocation of £260 to allow this work to be undertaken.	PS
d)	Issue No: 7175 Speeding vehicles in Netherhampton Road	Traffic survey equipment was deployed in July 2019 but unfortunately got damaged so no data was recorded. Surveys to be redone. Results of surveys expected by the end of October 2019.	That the Area Board notes the update.	PS
e)	Issue No: 7252 Request for improved visibility at the pedestrian crossing point between the Petersfinger Park and Ride site and Tesco's.	Councillor Hocking has met with the Chair of Clarendon Park Parish Council who agreed that the Parish Council will provide a financial contribution to the proposed Salisbury City Council works. The extent of the required works is to be finalised and it is expected that the works will be completed by the end of October 2019.	That the Area Board notes the update.	SH
f)	Issue No: 7293 Speeding vehicles in St. Gregory's Avenue	Traffic survey ordered. Results expected by the end of October 2019.	That the Area Board notes the update.	PS

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g)	Amendments to Replacement Bus Shelters	<p>Following the CATG project to replace five bus shelters in Salisbury that had reached the end of their service life the Salisbury Area Board has received a small number of complaints about the effectiveness of the shelters in keeping people waiting under them dry. The CATG have been asked by the Salisbury Area Board to consider funding works to amend the design of the shelters.</p> <p>Given the style of the shelters installed there are limited options to amend their design. However, one option that exists is to reduce the height of the air gap at the top of the shelters. This gap is provided to aid the structural stability of the shelters but could be decreased by about half without unduly impacting their stability. The estimated cost of these would be £1,200 per shelter (£6,000 for all five shelters).</p>	<p>The group felt that reducing the height of the air gap would only be of limited benefit in preventing rain coming into the shelters and that replacing the polycarbonate glazing panels at all five of the shelters was excessive.</p> <p>The group felt that additional ways of reducing the size of the air gap should be investigated and that a budget of up to £2,000 be allocated to allow measures to be introduced.</p> <p>That the Area Board approves the allocation of £260 to allow this work to be undertaken.</p>	PS
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6.	New Requests / Issues			
a)	<p>Issue No: 12-19-1</p> <p>Request for small animals warning sign in Lower Bemerton</p>	<p>In June 2019 the Department for Transport (DfT) released a new sign that can be erected to alert motorists to small wildlife in the road. A request has been received to erect this type of sign on either side of the Lower Bemerton 'S' bend to address anecdotal reports of hedgehogs being hit by vehicles.</p> <p>Wiltshire Council's position is that none of these signs will be erected until the council has adopted a working practice outlining the criteria for their provision.</p> <p>It should also be noted that in addition to the above the erection of these signs also requires authorisation from the DfT.</p>	<p>The group noted the council's position in respect of this matter and asked that the originator of this issue be informed accordingly.</p> <p>The group asked that this matter not be brought back to the group until the council's working practice concerning the use of these signs was in place.</p> <p>That the Area Board notes the update.</p>	PS
b)	Waiting Restriction Requests	<p>To consider the requests for new or amended waiting restrictions received during 2018 in line with Wiltshire Council's waiting restriction process.</p> <p>A summary of the requests received together with officer comments is attached as Appendix 1.</p> <p>JF asked if the 2019 waiting restriction requests received by Salisbury City Council could be considered at the same time. PS stated that if any approved requests were passed to him by the 06/01/20 he would be able to include the 2019 requests.</p>	The group asked that design work on the approved requests be undertaken and that a cost estimate to undertake the works be brought to the next meeting of the group.	PS

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7.	Closed Items			
a)	Issue No: 5556 Request for improved signage of the existing cycle contraflow in Rolleston Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Works undertaken in August 2019. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue Nos: 6781 & 6852 Installation of bus shelter on Devizes Road near its junction with Heath Road	The bus shelter was installed on the 5 th September 2019. All works are complete and the issues have been closed.	That the Area Board notes the update.	PS
c)	Issue No: 7079 Speeding vehicles in Friary Lane	Traffic surveys were undertaken in Friary Lane between 04/06/2019 to 10/06/2019. The results of survey were below the threshold for further action to be considered and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: 7136 Speeding vehicles in Old Blandford Road	Traffic surveys were undertaken in Old Blandford Road between 04/06/2019 to 10/06/2019. The results of survey indicated that the area met the criteria for a Community Speed Watch scheme to be considered. The originator of the issues was advised to contact the Police if they wished to pursue the introduction of a scheme. Additionally Salisbury City Council have added this location to Speed Indicator Device (SID) deployment programme. This issue has been closed.	That the Area Board notes the update.	PS

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8.	Other Items			
a)	Highway Maintenance Update	<p>GX advised that:</p> <ul style="list-style-type: none"> The reactive carriageway patching in Castle Street in the vicinity of the Railway Bridge was due to take place on 11/10/19. The carriageway resurfacing in Stephenson Road and Telford Road was due to commence at the end of October and take place over 6-8 weekends to minimise disruption to businesses in Churchfields. <p>GX advised that he was awaiting programme dates for other planned maintenance works.</p>	That the Area Board notes the update.	GX
b)	Highway Maintenance Update	<p>DW gave a presentation outlining the draft programme of carriageway maintenance works in the Salisbury Community Area for the period 2020-2025. A copy of the draft programme is attached as Appendix 2.</p> <p>Following the presentation there was a discussion amongst the group about the draft programme during which the following comments were made:</p> <ul style="list-style-type: none"> SH commented that he felt that greater emphasis and funding should be directed towards roads in the city centre that required improvement. He felt that improvements in the city centre were not only required but would complement the work that many agencies are undertaking to make the city centre a more attractive place for residents and visitors alike. 	A special meeting of the CATG be held in early December 2019 to consider the revised maintenance programme for 2020/2021 financial year.	PS

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		<ul style="list-style-type: none"> • SH commented that he felt that greater emphasis needed to be given to repairing footways in the city centre which, in certain locations such as Milford Street, he considered to be in quite poor condition. Members of the group expressed support for improving footway surfaces in the centre. • DW highlighted the proposed large spend on Downton Road during the 2020/2021 financial year and acknowledged the case for doing other works in the city centre instead. • SH commented that he felt the surfacing issues in Downton Road were manageable and that the proposed scheme for this road in the 2020/2021 financial year should be slipped in favour of undertaking improvements in Salisbury City Centre. • DW reminded members of the group that the proposed programme of works was only draft at this stage. DW stated that if members of the group had other locations that they felt need to be considered for work they could submit details of them to herself or GX and they would consider them in reviewing the draft programme. • SH asked if the group could see and approve a revised programme for the 2020/2021 financial year. DW commented that if the group wished to do so approval will be need by mid December 2019 in advance of next year's programme being finalised with the council's contractors. • SH suggested that a special meeting of the CATG be held in early December 2019 to consider the revised maintenance programme. 		
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		<ul style="list-style-type: none"> JF commented that he felt that the concrete paving slabs currently being used for repairs in the city centre were more slippery than before and that this issue needed to be addressed. PS commented that the slabs being used would meet the required British standards and it would be unlikely that they are more slippery. PS advised that any locations causing concerns should be submitted via the MyWiltshire App where they will be investigated 		
9.	Date of Next Meeting:	18 th February 2020		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £3782.39 in the CATG allocation available for the 2019/2020 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.